

NOTICE FOR PUBLISHING OF TENDER FOR DISPOSAL OF OBSOLETE OFFICE EQUIPMENTS

- 1) The Office of the Commissioner of CGST & CE, Daman Commissionerate invites sealed tenders for disposal of unserviceable/ obsolete E-waste i.e. IT Equipment/ Electronic items and furniture and other office equipment's mentioned in the Annexure-IV from registered Recycler/ Pre-processors of E-waste registered with Central Pollution Control Board (Ministry of Environment & Forest, Government of India) or with Gujarat/ State Pollution Control Board on "AS IS WHERE IS" basis.
- 2) The item shall be sold to the bidder who will quote the consolidated highest rates. The bids are invited for the whole lot and no bid would be accepted for any part of the same.
- 3) Necessary terms & conditions of the e-tender are listed in the Annexure-I (enclosed).
- 4) Important dates of tender related activities are as under:

Sr.No	Description	Details and Dates
1	Available items can be inspected at	CGST & CE, Daman Commissionerate, RCP Compound, Chala, Vapi-396191
2	Notice Publishing Date	13.10.2023
3	Submission of Tender	Offline
4	Tender Fee	Nil
5	Last date & Time of Submission of Bids	22.10.2023 (17:00 Hrs.)
6	Inspection of Items Date & Time	16.10.2023 to 19.10.2023 (Between 03:00 pm to 05:00 pm)
7	Bid Opening	23.10.2023 (11:00 Hrs.)

- 5) In the event of any of the above-mentioned date being subsequently declared as a holiday /closed day for this office, the tenders will be opened on the next working day at the scheduled time.



(Yudhast Kumar)
Joint Commissioner,
Central GST,
Daman Commissionerate

'Annexure-I'
(Eligibility Criteria)

1. The bidder must be a company registered under Central Pollution Control Board or Gujarat Pollution Control Board for disposal of E-waste and other obsolete furniture's and must submit registration certificate for the same.
2. Copy of PAN Card, GST Number Registration Certificate & Aadhar/ Address Proof in the name of proprietor/owner/firm/ company is required to be submitted. The documents submitted should be legible. In case the documents are not readable, the bid cannot be examined, and the bid can be rejected, thereby rejecting the bid of that firm.
3. The bidder should deposit Rs. 8000/- (Rupees Eight thousand only) as EMD in the form of Demand Draft or Pay Order in favour of "Pay and Account Officer, CBIC" payable at Vapi. Offers received without required EMD will not be accepted and shall be rejected at the tender opening stage itself. EMD of the unsuccessful bidder shall be returned without interest at the earliest on finalization of the auction.



'Annexure-II'
(Terms and Conditions)

1. The registration certificates mentioned above must have the validity on the date of e-Auction and on the date of delivery.
2. Non submission of a valid license will render the tender as invalid and will be summarily rejected.
3. The tender form along with terms and conditions can be downloaded from the website <https://damanecgst.gov.in>. No print copies will be provided.
4. **Preparation of Tender Documents:** SINGLE-BID SYSTEM
 - a) Tender documents in the following manner is to be prepared and the tender should contain the documents as under:
 - i) Annexure-III Checklist with all documents
 - ii) Price bid in the format (Annexure-IV)
 - b) **Tenderers are required to quote for the whole lot in each of the Groups** (summarized below) in the prescribed Tender Forms (Annexure-IV).
 - c) Groupings made in the tender for offering the price for the items:
 - i) G1: e-Waste
 - ii) G2: Furniture, Scrap and other office equipments
 - d) The price quoted shall remain valid for a period of 60 (sixty) days from the date of award.
 - e) Selection of the highest bidder will be based on the total price offered for each of the Groups individually/ separately.
 - f) Tender should be superscribed on the top of the sealed envelopes as '**Tender for Disposal of Obsolete Office Equipments**'.
 - g) The envelope containing the tenders shall be properly sealed. Envelopes stapled shall not be accepted. All the envelopes must be sealed and the Tender No. and Due date of opening must be superscribed thereupon. Name and address of the tenderer must also be indicated on each envelope. In case of non-submission of the bids as above, the tender shall be treated as 'Disqualified'.
5. The tenders without Earnest Money Deposit will be summarily rejected.
6. EMD is liable to be forfeited in the event of
 - Withdrawal of Offer during validity of Tender.
 - Non acceptance of orders.
 - Non-confirmation of acceptance of orders within the stipulated time.
 - Any unilateral revision made by the tenderer during the validity period of the tender.
 - Non-executing of the documents after acceptance of the contract due to any dispute of the tenderer or any reason whatsoever.
7. The tenderers must affix their seal and signature at the bottom of all the pages of tender Document.
8. The tender/bid document can be submitted by Post, Speed Post or Courier or by hand. The tenders should be addressed to "**The Joint Commissioner (Admin.), CGST & CE, Daman Commissionerate, 5th Floor, GST Bhavan, RCP Compound, Chala, Vapi-396191**". This office will not be responsible for any delay, loss or non-receipt of the bid sent by post/courier.
9. The tenderer shall arrange at their-own cost and risk for lifting of disposed items. The contractor will have to inform at least two (02) working days in advance of the intended date of lifting of the materials.
10. The tender will be opened at the specified date and time in the presence of attending bidders. The tenderer is at liberty either himself or to authorize a representative (not more than one) to be present at the time of opening of the tender. The representative attending the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and a proof of identification on the date and time indicated in the 'Notice for Tender'.



11. The evaluation of the tenders will be made on the basis of technical information and commercial information furnished in form given in Annexure-III. It must be kept in view that no decision will be given by the Tender Evaluation Committee and any inferences drawn during the meeting of this committee by the tenderers or their representatives will be their own and the Department will not be responsible and abide by the same. The reason for selection or rejection of a particular tender will not be disclosed.
12. The CGST & CE, Daman Commissionerate reserves the right to accept or reject any or all the bids received without assigning any reason thereof.
13. The successful tenderer will be informed of the acceptance of his tender by post and e-mail.
14. PAYMENT: The successful tenderer shall make full payment in advance in the form of Demand Draft / Pay Order in favour of "The Commissioner, CGST & CE, Daman Commissionerate" payable at Vapi, before lifting disposed items.
15. The contractor will be required to bring his own vehicle for lifting for lifting the materials and will employ his own labor, bags and other items as required for packing and lifting of the materials. No assistance will be rendered in this regard by this office.
16. The Unserviceable material/ items are to be lifted up within 5 working days on the issue of Release Order on making full payment. Otherwise, the EMD Money Deposited will stand forfeited and the offer shall be awarded to the next eligible bidder.
17. The lifting of items shall be done without damaging the premises/roads/drains/ etc.
18. No enquiry of the bidder shall be entertained once the material is lifted by them.
19. The materials being disposed is to be treated in line with the applicable rules/ notifications/ guidelines etc. as may be prescribed by the Government. The successful bidder shall be responsible to ensure this action.



Annexure –III
Bidder's Details

Name of the Firm / Company	
Name and Designation of Authorized Signatory	
Communication Address	
Office Phone: Mobile No:	
Fax: Email ID:	
GSTN: PAN Number:	
PCB Certificate Details / Validity	
Earnest Money Deposit Details (Banker's Cheque/Demand Draft Details)	
Nature of the Concern Sole/ Partnership/ Company	
Documents attached in respect of nature of the concern	
Details of Bidder's Representative	
Name of the contact person: Designation: Phone No: Mobile No: E-mail ID:	

UNDERTAKING

I, the undersigned certify that I have gone through the terms and conditions mentioned in the bidding document and undertake to comply with them. I/We further undertake that the information given in this tender is true and correct in all respect and we hold the responsibility for the same.

Authorized Signatory (signature in full):

Name and Title of Signatory:

Company Rubber Stamp:



Annexure –IV

PRICE BID

Tender for disposal of obsolete office equipment

Name and Address of the tenderer:

Contact No:

I/We have inspected the obsolete/ used items related to the e-waste items and furniture/scrap and other office equipment, and am/are interested to purchase the same on "AS IS WHERE IS" basis. My/Our offer for the items is given below:

Group G1: E-waste

Sr. No	Description	Make/Brand	Quantity	Offer Price
1	CPU	ACER	32	
2	CPU	HP	9	
3	CPU	Compaq	6	
4	CPU	HCL	28	
5	CPU	Intex	4	
6	CPU/VDU	NA	3	
7	CPU	Veriton	3	
8	CPU	Lenovo	15	
9	CPU	Wipro	1	
10	CPU	LG	1	
11	CPU	Samsung	1	
12	CPU	Frontech	1	
13	CPU	Zebronic	1	
14	CPU	Techmedia	2	
15	PRINTER	CANON	4	
16	PRINTER	Wipro	2	
17	PRINTER	Samsung	3	
18	PRINTER	hp Laser Jet	26	
19	PRINTER	BOISB-0901-00	1	
20	FX	Panasonic	9	
21	Scanner	Hp	10	
22	Scanner	Konica Minolta	3	
23	Monitor	HCL	11	
24	Monitor	Lenovo	4	
25	Monitor	IBM	1	
26	Monitor	ACER	14	
27	Monitor	Hp	51	
28	Monitor	Compaq	11	
29	Monitor	LG	3	
30	Monitor	LED	7	
31	Monitor	Zenith	1	
32	Monitor	Intex	1	
33	Monitor	Vintron	1	
34	UPS	iball	3	
35	UPS	Power 600 VA	11	
36	Keyboard	Logitech	5	
37	Keyboard	Lenovo	4	
38	Keyboard	ACER	9	



39	Keyboard	iball	7	
40	Keyboard	Brintel	1	
41	Keyboard	HCL	4	
42	Keyboard	Intex	3	
43	Keyboard	IBM	2	
44	Keyboard	HP	23	
45	Keyboard	Frontech	2	
46	XEROX	CANON	3	
47	XEROX	TOSHIBA	7	
48	XEROX	XEROX	1	
49	XEROX	HP	2	
50	Photocopier	Ricoh	1	
51	SCANNER with Printer	HP	2	
52	Keypad	NA	20	
53	MOUSE	NA	26	
54	CARTRIDGE	NA	7	
55	Extension Board	NA	1	
56	Split AC	LG	1	
57	AC	Voltas	1	
58	Refrigerator	Voltas	1	
59	Refrigerator	Videocon	1	
60	Water Cooler	Voltas	1	
61	Router	Tenda	1	
62	Landline Phone	NA	4	
63	SMPS	FSP250-60HNC	1	
64	Air conditioner Outlet	VSA35.WV2-MAA	1	
65	Air conditioner inlet	VSA35.WV2-MAA	1	
66	Battery	OPTI 150	13	
67	Battery	Luminous IL-18039	1	
68	Battery	Luminous IL-1830FP	2	
69	I-Card Machine	Ciaat	1	
			TOTAL	
			(Rupees)	

Our total Offer for all the items in G1 is Rs..... (Rupees)

Note: The number of items mentioned above may vary.

Signature of tenderer



Group G2: Furniture, Scrap & Other Office Equipment

Sr. No	Description	Remarks	Quantity	Offer Price
1	Chair	Obsolete	21	
2	Table	Obsolete	7	
3	Rack	Obsolete	7	
4	Almirah	Obsolete	4	
5	Voltas Hot & Cold Water dispenser	Obsolete	1	
6	Kent Pearl Ro Water Purifier	Obsolete	1	
7	Files	Obsolete	110	

Our total Offer for all the items in G2 is Rs..... (Rupees

Note: The number of items mentioned above may vary.

Signature of tenderer

I/ We have gone through the terms and conditions given in the tender documents and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender, my/our EMD shall be forfeited by the Office of the Commissioner, CGST & CE, Daman Commissionerate, GST Bhavan, RCP Compound, Chala, Vapi-396191



Signature of the tenderer with date stamp of the firm.